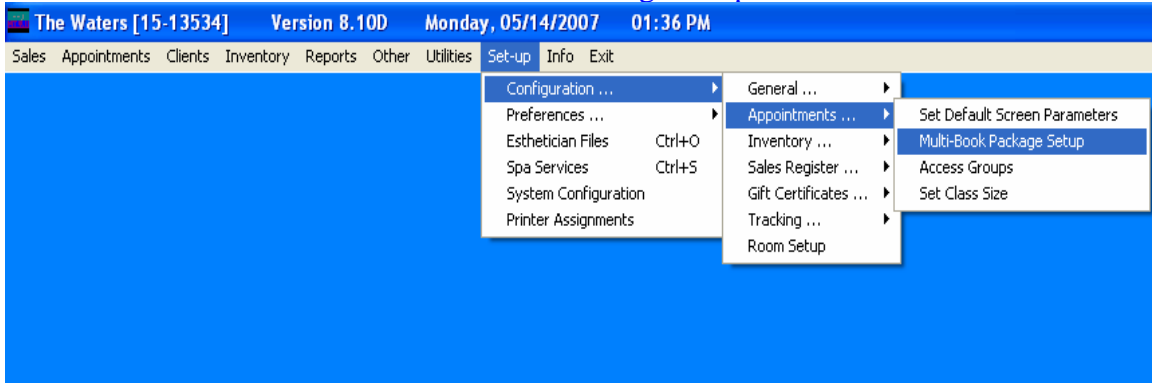


Appointment Package Setup

1. To setup a package you first need to go to Setup, Configuration, Appointments, Multi-Book Package Setup.



2. Then you will see the Package Setup window.

The screenshot shows the 'PACKAGE SETUP' window. The window title is 'PACKAGE SETUP'. The status bar at the top indicates 'The Waters [15-13534] Version 8.10D Monday, 05/14/2007 02:11 PM'. The main menu items are Sales, Appointments, Clients, Inventory, Reports, Other, Utilities, Set-up, Info, and Exit. The window contains the following fields and buttons:

Package Name	Version	Scale					
<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="15"/>	<input type="button" value="Delete Package"/>			<input type="button" value="Accept"/>	
Service Name	Time	Delay 1	Open 1	Slop	CIn	Price	<input type="button" value="Print"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="button" value="Cancel"/>
<input type="text"/>							<input type="button" value="Add"/>
							<input type="button" value="Remove"/>
Total Price							<input type="text" value="0.00"/>

3. Click in the Package name window and type in the name of your first package and press enter on your keyboard.

The Waters [15-13534] Version 8.10D Monday, 05/14/2007 02:17 PM
Sales Appointments Clients Inventory Reports Other Utilities Set-up Info Exit

PACKAGE SETUP

Package Name	Version	Scale					Accept
Bridal Suite	1	15	Delete Package				Print
Service Name	Time	Delay 1	Open 1	Slop	CIn	Price	Cancel
				<input type="checkbox"/>	<input type="checkbox"/>		Add
							Remove
							Total Price
							0.00

4. Now you are going to enter the services in the order that you want the client to receive them. Click on the Service Name drop down menu and choose the first service you want your client to receive in this package.

PACKAGE SETUP

Package Name	Version	Scale					Accept
Bridal Suite	1	15	Delete Package				Print
Service Name	Time	Delay 1	Open 1	Slop	CIn	Price	Cancel
FEuro	1:15	0:00	0:00	<input type="checkbox"/>	<input type="checkbox"/>	70.00	Add
							Remove
							Total Price
							0.00

5. Now make sure that the time for this service is correct, set any delay that you would like between this service and the next service, also make sure your price reflects any discount you are passing on to the client for buying a package.

PACKAGE SETUP

Package Name	Version	Scale					Accept
Bridal Suite	1	15	Delete Package				Print
Service Name	Time	Delay 1	Open 1	Slop	Cln	Price	Cancel
FEuro	1:15	0:00	0:00	<input type="checkbox"/>	<input type="checkbox"/>	70.00	Add
							Remove
Total Price							0.00

6. Next you are going to click on the Add button to add this service to the lower white window.

PACKAGE SETUP

Package Name	Version	Scale					Accept
Bridal Suite	1	15	Delete Package				Print
Service Name	Time	Delay 1	Open 1	Slop	Cln	Price	Cancel
				<input type="checkbox"/>	<input type="checkbox"/>		Add
FEuro	1:15	0:00	0:00	N	N	70.00	Remove
Total Price							70.00

- You will repeat steps 4-6 until all of the services you would like to be included in this package are all added to the lower white window.

PACKAGE SETUP

Package Name: **Bridal Suite** Version: **1** Scale: **15**

Service Name: Time: Delay 1: Open 1: Slop: Cln: Price:

Service Name	Time	Delay 1	Open 1	Slop	Cln	Price
FEuro	1:15	0:00	0:00	N	N	70.00
Feye	0:15	0:00	0:00	N	N	15.00
GeWrap	0:45	0:00	0:00	N	N	60.00
Hand/Mask	1:00	0:00	0:00	N	N	30.00
MNatural	0:45	0:00	0:00	N	N	25.00

Total Price: **200.00**

- Click on the Accept button once everything is setup correctly to save this as a package in Prosalon.

PACKAGE SETUP

Package Name: **Bridal Suite** Version: **1** Scale: **15**

Service Name: Time: Delay 1: Open 1: Slop: Cln: Price:

Service Name	Time	Delay 1	Open 1	Slop	Cln	Price
FEuro	1:15	0:00	0:00	N	N	70.00
Feye	0:15	0:00	0:00	N	N	15.00
GeWrap	0:45	0:00	0:00	N	N	60.00
Hand/Mask	1:00	0:00	0:00	N	N	30.00
MNatural	0:45	0:00	0:00	N	N	25.00

Total Price: **200.00**

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